



## DEVELOPMENT POLICY

### Rationale

St Patrick's College, founded in 1893 is a Catholic secondary school for boys in the Edmund Rice tradition,. Edmund Rice Education Australia (EREA) appoint the Headmaster and Deputy Headmasters of St Patrick's College and in consultation with the Headmaster appoint the Board Chairperson and members of the Board.

The College Board is a Board of policy development, approval and compliance monitoring, planning strategy and stewardship of financial and physical matters. It derives its authority from EREA and The Design. The Board sets policy and direction for the College. It operates a number of functional committees relating to the College's operations and Strategic Plan – Education, Finance, Building, Public Relations and Marketing, Residential and Policy & Planning.

The St Patrick's College Board reports to Edmund Rice Education Australia (EREA) and needs to ensure that at all times policies and procedures are in place to ensure the College operates in a manner consistent with a Catholic school in the Edmund Rice tradition and complies with all relevant government, Church and congregational reporting and legislative requirements.

### Scriptural Context

The Lord will guide you continually,  
and satisfy your needs in parched places,  
and make your bones strong;  
and you shall be like a watered garden,  
like a spring of water,  
whose water never fail.

Isaiah 58:11

### POLICY

The St Patrick's College Board will oversee the process of developing, implementing, monitoring and periodically updating policies in line with the Vision, Mission and Values Statements of the College and the governance requirements of the Board as outlined by EREA policy and relevant government and legislative requirements.

### Guidelines

- a. A policy is defined as a 'mandate for action'

- b. The Board is responsible for the determination and development of the College's policies. The College Leadership Team is responsible for the implementation and adherence to the policy.
- c. The Planning and Policy Committee of the Board is delegated the responsibility of overseeing policy development and reports directly to the Board.
- d. The Planning and Policy Committee (will be appointed by the Board) and may comprise members from the College Board, teaching staff, administration team, parents and members of the community with experience and expertise in the area of policy development, monitoring and evaluation.
- e. Timelines for policy review will allow for adequate consultation and input from members of the College community.
- f. Policies will be reviewed on a five-year cyclical basis, or in a shorter timeframe if pressing needs emerge and according to the processes and priorities established by the Board.
- g. The policy format will follow EREA Policy development guidelines incorporating the following headings: Policy Title, Rationale, Scriptural Context, Policy Statement, Policy Guidelines, Source of Information, Approval Status, Date of Adoption by College Board and Review Date.
- h. Draft policies are to be made available to the relevant stake holders for comment before the Policy and Planning Committee makes final submission for adoption to the Board.
- i. A register of approved policies is to be maintained by the College, with policies available to all members of the College community via the College website and in hard copy format which is available for inspection in the College's Front Office.

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**Status of Policy:** Ratified by the College Board, June 2011

**Review:** 2016